## THE BODY SHOP.

## **RETURN FORM**

## Full Name:

ITEM CODE	PRODUCT NAME	ORDER NUMBER	QTY	REASON CODE	REFUND/EXCHANGE		
Example 84930	Example SHEA BODY BUTTER 200ML	Example GBE12345678	Example 1	Example 2	Example REFUND		

## **Reason Codes:**

1:	Unwanted	2:	Wrong item sent to	3:	Did not arrive	4:	Ordered	5:	Damaged
			me		in time		in error		

If you suffered a reaction to one of our products, please contact Customer Care immediately on 0800 092 90 90. *(MON-FRI 8am-6pm. SAT 9am-5pm)* 

Please read and follow the returns instructions carefully, failure to enclose products for refund and documentation listed below could result in your refund or exchange being delayed or refused.

**Return Instructions:** 

- 1. Returns form should completed and all boxes filled accurately
- 2. Enclose all item(s) that are listed in the top part of this form
- 3. Please wrap all items securely
- 4. Please enclose a copy of your original order confirmation email or despatch note
- 5. Please return to the following address:

